



How to complete this form and send it back: Please download this file to your device, and open in a PDF viewer (Adobe Reader is free). This will allow you to save the file once completed in a format which allows us to extract the text. Thank you :)

Fill in this form with as much information as possible, leaving blank any boxes which do not apply to your order. Please take time to get this as correct as possible as this will form your final brief, which your designs will be based upon. If you have any questions before filling out this form, please contact us.

Design Choice:

Ink Colours:

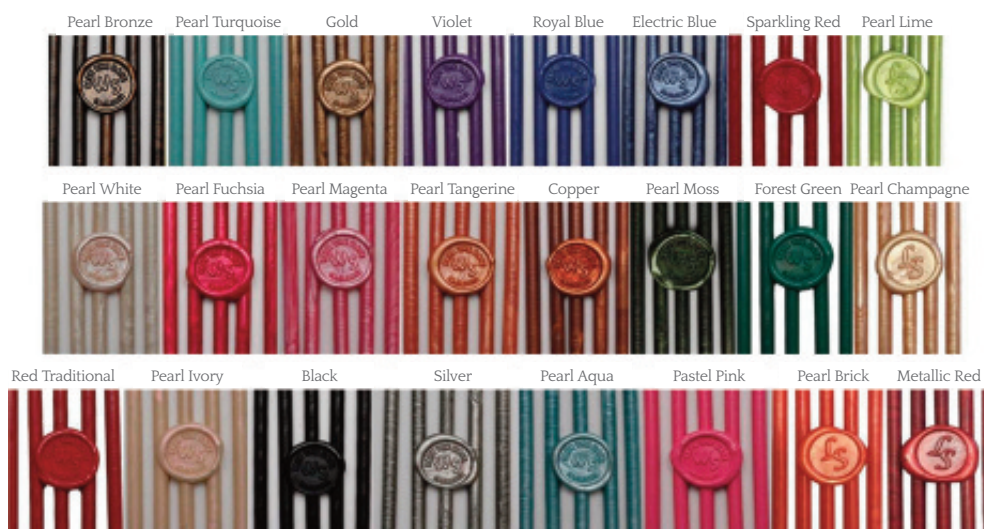
Which areas do you want in which colours? For example: Text, background, flowers. If you want the standard colours just leave the section blank. Please choose colours from our colour chart.
(We recommend the standard colours for small text to ensure it is legible once printed)

Foil Colour:

Choose from Gold, Silver, Rose-Gold or Copper
Note where you'd like the foil to feature (headings, all text, borders etc)

Wax Colour

Please choose a colour from the below chart



Wax Stamp Wording

Usually your first initials separated by a '&' or a '+' or a '|'

Wording

Please provide the wording you would like on your stationery, typed up as you would like it to read from start to finish.

Three rounds of proofs are included with your order via email; the initial set plus three rounds for revisions.

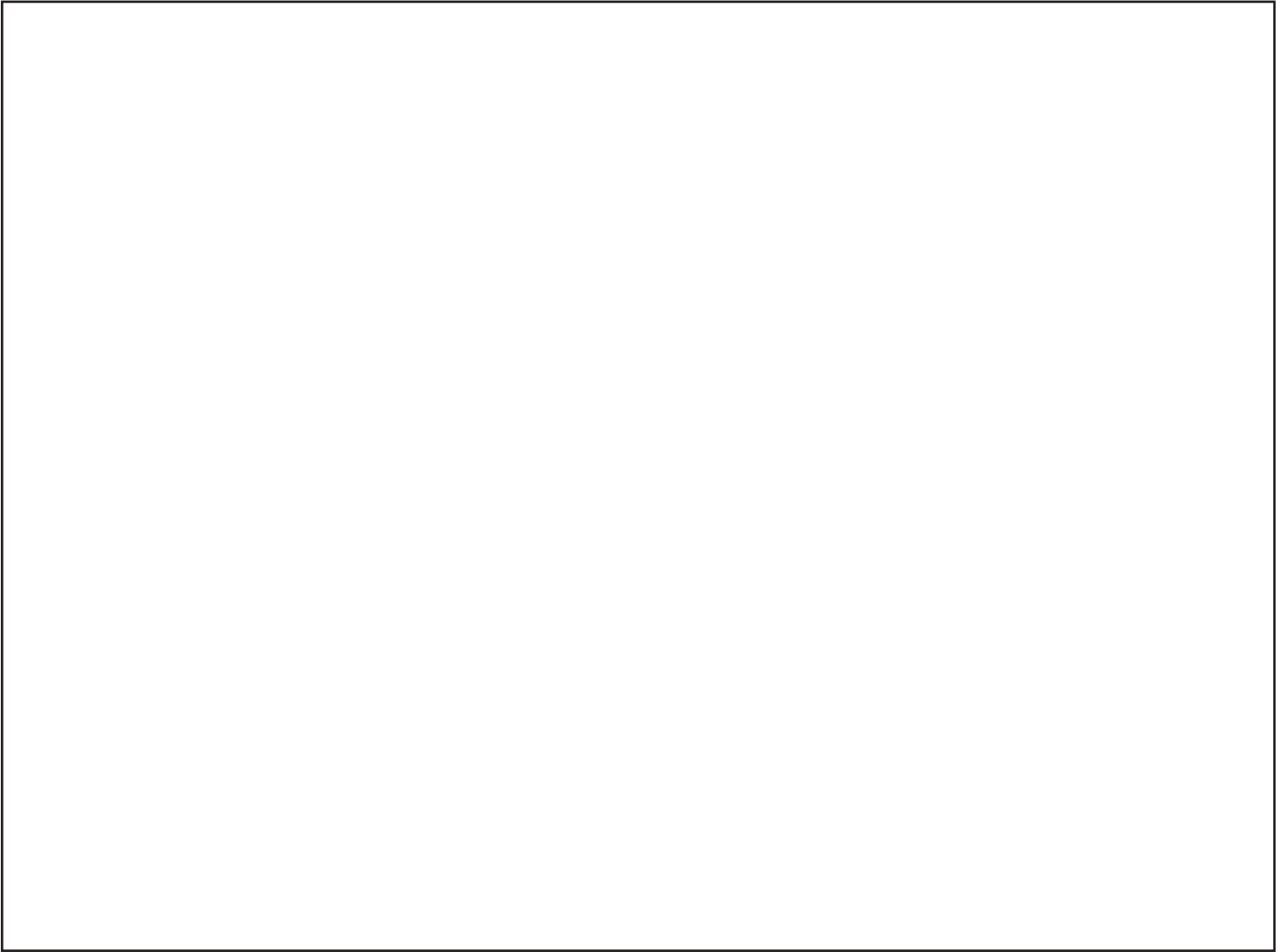
Additional revisions will incur a £20 fee per round. In order to avoid proofing charges, please finalise your wording and check it over carefully before submitting the form.

Main Invitation Wording:

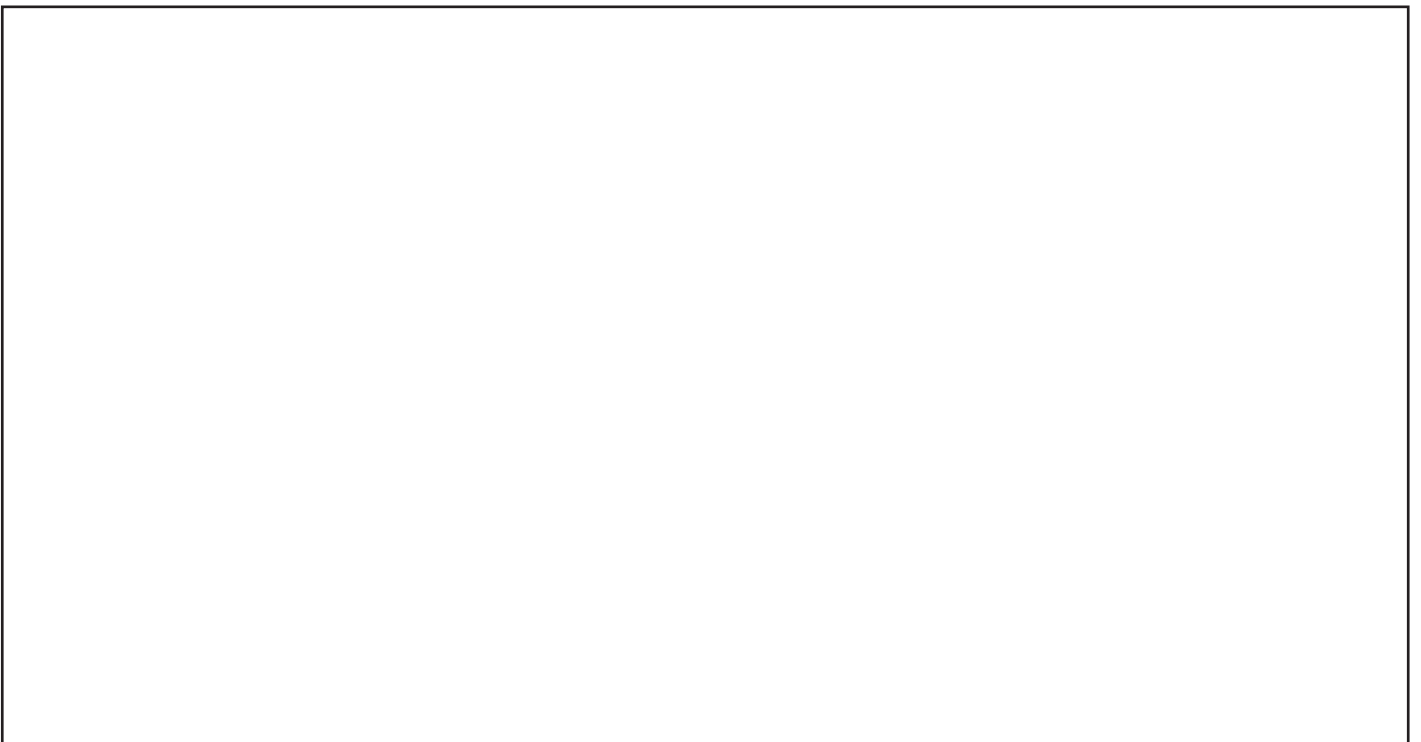
Please indicate which wording goes on which pages, if relevant.

Please include custom map sketch along with this PDF if applicable.

Evening Invitation Wording:

A large, empty rectangular box with a thin black border, intended for the user to enter the wording for an evening invitation.

Save the Date Wording:

A large, empty rectangular box with a thin black border, intended for the user to enter the wording for a save the date invitation.

Information Cards (including Gift, Rehearsal and Menu Card) Wording:

RSVP Card Wording:

Please provide the wording you would like on your response card including:
reply by date, reply name and address, and any questions for guests.
Please also include evening RSVP wording if these are included on your order.

Envelope Colour:

White or Brown as standard, custom colours available.

Envelope Liner:

Please state style and colour

Belly Band / Vellum Wrap:

Please state colour and wording

Delivery Address

Telephone Number:

Please state a number which a courier can call you on if there is a delivery issue.

Other Information /
Customisation:

Please let us know if you wish to make changes or customisation to the design, for example: changing the page orientation, adding a border, printing on the back, changing the fonts, make artwork changes, extra folds, additional foiling, extra custom icons, font changes (font changes are free if you state them now, or £20 once the first drafts have been created).

Declaration of consent:

Please type your name here to confirm that this is your final brief, that you wish to commission us to begin work based upon the information submitted herewithin. We will then use this form to create drafts for your review.